

Gun Licensing Protocol - Cranleigh Medical Practice – March 2022

- Other than for the provision of subject access requests, practice does not engage in the gun licensing process.
- Patients should be signposted, using the wording on our website, to an alternative provider
- Subject Access Requests from Private Doctors on behalf of License Applicants should be responded to without delay. **It is essential the SAR is sent directly to the applicant Doctor and not the patient.** Any redactions from these SARs must be authorised by a practice Partner before sending
- Gun License Markers. **These must be added upon receipt of a Police letter, by the Scanning Team at the point of scanning.** The relevant code should be clearly stated in the Police letter, if it is not please use "Has firearm certificate"
- Advice regarding the use of Markers was given by the LMC in Feb 2022 and is reproduced below, this may change periodically

•**Firearms reminder on a patient's medical record [Flagging]**

When a firearms licence is granted, the Police will contact the applicants GP to ask them to place a firearms marker on the applicants health record; this is done on a "best endeavour" basis, so that, should the patient develop a relevant medical condition or suffer a deterioration in a relevant medical condition, the GP will be reminded that they may need to contact the Police.

- The Police should be contacted if the GP believes that circumstances have changed such that the patient may no longer be safe to hold a firearms licence.
- There is no requirement for a GP to monitor or assess a patient who currently holds a firearms licence, the marker is a reminder of the above.
- If GPs have other concerns about a patient's appropriateness to hold a firearm as they may represent a danger to themselves or others, they should encourage such patients to tell the Police, but, as with drivers, should consider breaching confidentiality if necessary. Your Defence Organisation can provide further advice on individual situations.

If a licence is revoked, cancelled, or if it expires and is not renewed.

- The marker [flag] can then be removed from the patients' medical record.